

CITY OF MAROA MEETING MINUTES

OCTOBER 27, 2014

CITY HALL

7:00 pm

Clerk Edwards calls the meeting to order at 7:06 p.m., Mayor Agee asks Clerk Edwards take roll call. Aldermen Peart, Stoutenborough, Kissinger, Underwood, and Mayor Agee were present. Alderman Sims was absent.

Previous Meeting Minutes

Clerk Edwards submits for council approval the minutes from September 2014 council meeting. Mayor Agee asks if everyone had a chance to go over the minutes. Alderman Wilkey asks about the conversation in the minutes if they are quotes, would like quotation marks around what was a quote. Clerk Edwards states she will correct it. Alderman Stoutenborough states that it is my feeling that minutes are a record of the meeting not a transcript. Alderman Stoutenborough questions what the minutes are to reflect, Attorney Antoline states that there is no statutory determination of what is required for meeting minutes. However there is an audio recording that has to be maintained. Generally the minutes are considered to be something less than what is on the tape but there are no established criteria. Alderman Stoutenborough asks Clerk Edwards to remove paragraphs of the minutes as presented. Alderman Wilkey states that is basically everything that was addressed as a direct conversation, Alderman Stoutenborough states that yes it is basically. Alderman Kissinger made a motion to table September 22, 2014 minutes until next month, seconded by Alderman Peart. All council members present vote aye. Motion passed.

Police Report

Chief Wilkey is present and presents the board with the monthly activity report. Chief Wilkey discusses coverage for Halloween night. Discussion regarding the football game at home for playoffs. Chief Wilkey discussed the Macon County Public Safety Communication user fees and what our cost will be.

Attorney Report

Mike Antoline the attorney is present. Attorney Antoline discusses progress on parking tickets that are still unpaid. Attorney Antoline will discuss the bond abatement ordinance later in meeting with new business. Attorney Antoline is still working on getting the satellite dishes removed.

Engineer's Report

Steve Bainbridge, Engineer is present. Steve Bainbridge, Engineer, discusses the street sign maintenance policy. Steve Bainbridge, Engineer states there is a sign grant available. Steve Bainbridge, Engineer, states there is a \$750 fee to start database. This is a onetime set up fee. Superintendent Hoffman states that if there are any signs the council would like to have removed or moved, let him know. Motion to adopt City of Maroa sign maintenance policy as recommended by the city Engineer by Alderman Wilkey, seconded by Alderman Kissinger. All council members present vote aye. Motion passed.

Zoning/Public Works

Superintendent Mike Hoffman states that the pump station on Jefferson St needs bearings and would like to fix one now and the other one at the beginning of the next budget year. Council agrees it is okay to do one now and one next budget year.

Alderman Wilkey states that he has a proposal from the school district for the City to plow the high school and the middle school parking lots after snowfall. Alderman Wilkey states that the City of Argenta does it for the school district there. There would be a fee paid each time it is done. Alderman Wilkey has spoken to Superintendent Hoffman, equipment wise and personnel wise, to see if he thought we had what it would take to do the job and Superintendent Hoffman feels that we could do it, if the City is interested Alderman Wilkey will get with Superintendent Williams. There is some money to be made, not a lot but some. But it (snow removal) will have to be done on time every time for them to open school. Alderman Stoutenborough states that we do not have a time table for the streets but we do for the school so that would mean that our streets would sit with snow on them while the parking lots are being done. Alderman Wilkey states that if there is that much snow on the streets, typically they will not be going to school anyway. Superintendent Hoffman states that the streets will be the priority. That is something that will have to be worked out with Superintendent Williams. Alderman Stoutenborough states but we are not in it to break even. Alderman Wilkey states that the City would not break even, maybe make approximately \$1,500 over the years' time. Alderman Stoutenborough states that we will not break even because something will break. If we are only making \$1,500 it is not worth the wear and tear on our equipment. They would use the old orange truck for this job. Alderman Wilkey will get with the Superintendent and get the details and the council will decide. Superintendent Hoffman states that there should be an additional fee if they want the lots salted. The salt fees have gone up considerably.

Old Business

NONE

New Business

Attorney Antoline discusses the bond abatement ordinance. Motion by Alderman Wilkey to accept ordinance 2014/10/27-01, seconded by Alderman Peart. All council members present vote aye. Motion passed.

Alderman Stoutenborough discusses he has had reports that when people come into city hall that there are dogs in here. He assumes it is from non-police personnel bringing them in. Motion from Alderman Stoutenborough that all animals be banned from City Hall with the exception of service animals, seconded by Alderman Wilkey. All council members present vote aye. Motion passed.

Alderman Stoutenborough states he has discussed with nearly every employee and there is confusion if paychecks are right. For Michele and employees sake, it needs to be cleared up independently. Alderman Stoutenborough would like an independent audit so that employees are confident their checks are correct. Every employee spoken to has had a check that was incorrect. Alderman Stoutenborough would like to sit down with auditors and do a one or two year comprehensive review of all paychecks, to cover if overtime, holiday and deductions are correct. Alderman Peart asks what the cost is going to be. We just had a full audit a month ago. Mayor Agee and Alderman Stoutenborough state that is not a comprehensive audit it is only a sample audit. Alderman Wilkey asks what if the employee is shorted; Alderman Stoutenborough states we will pay them. What if the employee was overpaid, are we going to ask for the money back? Alderman Wilkey states what if we just do one going forward? Treasurer Peters states that she is confident payroll is correct. Treasurer Peters states that she talked to the auditors today and need to know what it is that is being looked for. Treasurer Peters states that the system calculates everything as long as the correct hours are submitted. Alderman Wilkey asks Alderman Stoutenborough if the employee's perception is that their paychecks are incorrect? Alderman Stoutenborough states yes. Alderman Stoutenborough would like permission to go talk to auditors to find out how much it will cost. Alderman Kapraun states that if the employee paycheck is wrong, why doesn't the employee go to Michele and discuss it at that time. Council agrees that Alderman Stoutenborough may go talk to auditors to find out the cost of audit.

Alderman Stoutenborough states that in past closed sessions, there have been discussions in regards to the positions of the city collector and the budget director position and how they should be handled, should they be there. They are both appointed positions by the Mayor so the council does not have a lot of authority to say that this or that should be done. Alderman Stoutenborough would like that we as a council take a vote to show our Mayor that we support him in reaching the correct decision in regards to those two positions as to leave them alone or do something different. Alderman Stoutenborough states that his motion tonight would be that the Maroa city council shows the mayor support should he decide to vacate either one, or both of those positions, city collector or budget director. A yes vote would be that you support the mayor making that decision or no you do not support the mayor making that decision. Alderman Wilkey states you are not saying that those positions are going to be vacated, Alderman Stoutenborough states no he is not, just trying to let the mayor know what we as a council think of his thought process. If he decides to do something we support him. Mayor Agee states that it is an appointment by the mayor and it has always been held by those two positions, Treasurer and Clerk for as long as I can remember. If any change is to be done it will be with the advice

and consent of the council. Motion from Alderman Stoutenborough that Maroa city council shows support to our current mayor if he should decide that either one or both positions of budget officer or city collector need to be vacated, Alderman Wilkey ask if he can show support, but after discussion still vote no or yes, Alderman Stoutenborough states I guess, I am not telling you how to vote. Seconded by Alderman Kissinger. Alderman Kapraun asks do we really need this as a motion. All council members present vote aye. Motion passed.

Citizen Comments

Richard Young states he was here when those positions were made and it was the Clerk and Treasurer and they always appointed by the mayor and agreed upon by the council unless the ordinance has changed, Mayor Agee states the ordinance has not changed.

Committee reports

Alderman Peart states Officer Layendecker has been here for 6 months and was promised a raise after 90 days. Chief Wilkey discussed with Alderman Peart that it has not been given yet.

Officer Gaddy states it was to be \$.50 an hour. Alderman Peart states it will be retro back to his 90th day. Treasurer Peters will get this taken care of.

Bills

City Clerk Edwards presents the October Accounts Payable for council to review. Mayor Agee asks if everyone has looked at the bills. Clerk Edwards states she has 3 outstanding bills to add, Communication Revolving Fund \$93.04 for the police department, Bainbridge \$1,473.92 Engineering services, Mike Antoline \$1,564.00 for legal services. On the bills presented, at the top of the page the account for ZZZ, they are payroll deduction checks that did not come out of accounts payable. The problem has been fixed. Motion made by Alderman Kissinger to pay the bills, seconded by Alderman Peart. All council members present vote aye. Motion passed.

Executive Session

Mayor Agee asks if motion to move to executive session. Alderman Kissinger makes motion to move to executive session for personnel issues, seconded by Alderman Stoutenborough. All council members present vote aye. Motion to move to executive session passed at 8:25pm.

Adjourn